

Charter for the official journal of the South African Sociological Association

1. Preamble

- 1.1 The South African Sociological Association is empowered by its constitution "to establish and maintain journals" (Art.6b) and to "issue such regular or occasional publications as it deems necessary in the promotion of its objectives" (Art.6a). In terms of these articles, the Association through this charter establishes a journal to serve as the official journal of the Association.

2. Name of the Journal

- 2.1 The name of the journal is "South African Review of Sociology."

3. Purpose

- 3.1 The primary purpose of the Journal is to promote the interests and development of the Association and South African sociology and social science through the publication of high quality and original scholarly articles. The Journal will solicit and publish articles across the broad spectrum of sociology and social science but will give priority to articles relevant to South and Southern Africa and those particularly germane to sociology.

4. Language

- 4.1 The language of the Journal will be English.

5. Adoption and amendment of the Charter

- 5.1 Approval by two-thirds of the voting members of the Council of the South African Sociological Association is required for the adoption of this Charter and for any amendments or additions to it.

6. The editor or editorial collective

- 6.1 An editor or editorial collective will be appointed to manage and publish the Journal. The editor or editorial collective is empowered to make all editorial decisions and to delegate specific management and editorial duties to members of the Editorial Board of the Journal. Editorial authority rests with the editor or editorial collective save in the case of complaints and appeals where the Editorial Board will have final authority.
- 6.2 The editor or editorial collective shall be appointed by the Council of the Association. This will be done following a call for nominations and applications for the position of editor or editorial collective. These nominations and applications shall be considered by the Council and the most suitable candidate/s appointed.

- 6.3 The editor or editorial collective shall be appointed for four years. The editor or editorial collective may be re-appointed at the end of this term of office but this shall be done following a call for nominations and applications for the position and a standard selection process.
- 6.4 In terms of Article 5b of the constitution, the editor or convener of the editorial collective will be an *ex officio member* of the Council.
- 6.5 The editor or editorial collective will present a report regarding the Journal at the Annual General Meeting of the Association and will convene an Annual General Meeting of the Editorial Board during the Annual Congress of the Association to deal with matters pertaining to the Journal.
- 6.6 Specific editorial portfolios, such as those of deputy editor, assistant editor, book review editor, publishing editor, special issue editor, etc., may be allocated to members of the Editorial Board by the editor or editorial collective or to persons co-opted by the Editorial Board.
- 6.7 The editor or editorial collective in consultation with the Editorial Board shall appoint a member of the Board as business manager of the Journal or the SASA treasurer shall be appointed to this position *ex officio*. The business manager will be responsible for all financial matters relating to the Journal and will present a financial statement regarding the finances of the Journal at the Annual General Meeting of the Board.
- 6.8 The editor or editorial collective in consultation with the Editorial Board shall have the authority to appoint guest editors to edit special issues of the Journal.
- 6.9 In the case of an editorial collective being appointed to edit the journal, a convener of the editorial collective will be nominated, who will serve as an *ex officio* member of the Council.

7. The Editorial Board

- 7.1 The Journal shall have an Editorial Board. Meetings of the Editorial Board shall be chaired by the editor or convener of the editorial collective. The function of the Editorial Board and its members will be to assist the editor or editorial collective in soliciting, refereeing, and editing articles; in managing and marketing the Journal; and in determining editorial policy.
- 7.2 Appointments to the Editorial Board will be made by Council. This will be done following a call by the editor or editorial collective for nominations and applications and the submission by the editor to Council of a list of names of those deemed most suitable for appointment.
- 7.3 In making appointments to the Board due consideration will be given to the functions of the Board as well as the need to make the Board representative of the members of the Association, the scope of the discipline and the geographical regions of South Africa.
- 7.4 The size of the Board will be determined by Council based on the editor's or editorial collective's or recommendation.
- 7.5 Appointment to the Board will be for a period of four years save in the first four years of this Charter when half of the Editorial Board will be appointed for two years.

- 7.6 Vacancies on the Board may be filled when they occur by Council based on the editor's or editorial collective's recommendations. Such interim appointments shall be for the remaining period of the previous incumbent's term of office.
- 7.7 Editorial Board members may be re-appointed for further terms of office but will be required to be nominated or apply for such re-appointment at the end of their term in office.
- 7.8 The Editorial Board will consider complaints and appeals and its decisions will be final.

8. Funding

- 8.1 The Journal will be funded by the Association and from income derived from subscriptions, page fees, advertisements, donations, etc. Decisions regarding printing contracts and costs as well as subscription, page and advertising fees will be the responsibility of the Editorial Board in consultation with the treasurer of the Association.